

13th May 2020

Dear Parent/Carer,

Re: Year 6 Transition

I hope this letter finds you and your family well during this time.

The summer term at RGTS would typically be a busy term full of events and opportunities for you to get to know more about our school community and for us to learn more about your child. Unfortunately, the circumstances surrounding Covid-19 have hindered some of our original plans to meet face to face. Despite that, we remain committed to ensuring that we do all that we can to support your child's transition into joining our school community.

Firstly, our admissions form is now available online on <https://rgts.applicaa.com/year7>. We kindly request that you complete this form by Monday 1st June. There remains a need for original documents (passport, proof of address and proof of income if applicable) to be collected in and paper documents that will need to be signed in person. We are continually reviewing the guidance on social distancing and so will share plans for how this can be done at a later date.

To supplement our 1 to 1 interviews event, we will also ensure that a member of our team calls you to speak to you and your child. This call will be an opportunity for you and your child to be introduced to a member of our team and an opportunity to discuss and ask any questions that you may have regarding your child's transition.

If you have any difficulties accessing the online form or need any further support, please contact us via email: Y6transition@rgtrustschool.net or contact the school reception on 020 8312 5480 and leave a message for Miss Peters.

We are continually reviewing our approach to Year 6/7 transition and so we welcome any feedback that you may have. If there are questions that you may have and would like further guidance on, please do email them to us and we will continue to update the information on our transition webpage: <https://www.rgtrustschool.net/secondary/year6-transition>

Finally, I wish you and your family all the best during this time. Despite our distance, we remain committed to ensuring that your child's start with us at RGTS is the best it can be.

Kind regards,

Miss D Peters
Year 6 Transition Coordinator at Royal Greenwich Trust School